

**II. Checklist to be enclosed with Planning Permission Application for a  
INSTITUTIONAL / PUBLIC BUILDING**

- |    |   |          |
|----|---|----------|
| 1. | Is Form B duly filled in and signed by the owner and Licensed Surveyor enclosed?  | Yes / No |
| 2. | a) Have 7 sets of plans been filed?   | Yes / No |
|    | b) Have detailed plan, elevation sectional details and site dimensions been included in each sets?  | Yes / No |
|    | c) Have surrounding details to a radius of 100m been furnished in the Plans?  | Yes / No |
|    | d) Have the existing developments/proposed developments and demolitions been properly/and suitably distinguished?   | Yes / No |
|    | e) Have the parking arrangement been properly detailed?   | Yes / No |
|    | f) In case of cinema theatres Assembly Halls  | Yes / No |
|    | i) Have the sanitary facilities been properly detailed?   | Yes / No |
|    | ii) Have the seating arrangements been properly detailed?   | Yes / No |
| 3. | Have documents (sale deed/lease deed etc.) in support of title to the Property been filed   | Yes / No |
| 4. | In case the site was in existence prior to 5-8-75, is documentary evidence furnished?   | Yes / No |
| 5. | Is No objection certificate if the plot has been allotted by the Tamilnadu Housing Board/Tamilnadu Slum Clearance Board/Tamilnadu Small Industries Development Corporation enclosed? (Does not apply if sale deed in favour of the applicant has been executed by the above agencies) | Yes / No |
| 6. | a) Is a copy of the plan of the existing developments if any approved earlier, enclosed to prove their validity?  | Yes / No |
|    | b) Is any proof for the existence of the developments within the site for more than 15 years furnished?   | Yes / No |
| 7. | Have the Affidavit and Indemnity bond, where applicable duly filed?   | Yes / No |
| 8. | Is the of the registered reconstitution deed (if two plots/sites are  | Yes / No |

reconstituted to one) enclosed?

9. Public building means a building used or intended to be used either ordinarily or occasionally for Public Worship, Choultry, College, Secondary School, Library, Theatre, Cinema, Public concert room, Public hall, Kalyana Mandapam, Hospital, Nursing home, Hotel, Lodging, Lecture room or any other piece of public assembly. Yes / No

*Signature of the Applicant*