

**CHENNAI
METROPOLITAN
DEVELOPMENT
AUTHORITY**



**THE INFORMATION HAND BOOK
UNDER RIGHT TO INFORMATION ACT**

CHAPTER - 9 (MANUAL – 8)

Procedures followed in Decision Making Process

- 9.1. Rules and Regulations as applicable to Public Works Department of Govt. of Tamil Nadu.
- 9.2. Tender Acceptance Procedures
 - Step 1: Tenders are called for publicly by giving wide publicity.
 - Step 2: Tenders received are opened in the presence of tenderers and the Members of Tender Security Committee (TSC)
 - Step 3: Tenders not fulfilling the requisite conditions are rejected.
 - Step 4: Lowest tenders as evaluated by the TSC is accepted.
- 9.3. The details of tender accepted are published in the State / District Tender Bulletin.
- 9.4. Tender Security Committee, Executive Engineer, Superintending Engineer, Chief Engineer, Chief Executive Officer, Member Secretary, Sub-Committee and Authority
- 9.5. Executive Engineer, Superintending Engineer, Chief Engineer. Member Secretary, Sub-Committee, Authority as per powers delegated.

Subject on which the decision is to be taken	Tender acceptance
Guideline / Direction, if any	As per financial powers delegated
Process of Execution	By inviting tenders publicly
Designating of the officers involved in decision making	TSC as nominated by the Member Secretary, Member Secretary and, Superintending Engineer.
Contract information of above mentioned officers	CMDA / Egmore
If not satisfied by the decision, where and how to appeal	Govt. of Tamil Nadu or Govt.