

# CHENNAI METROPOLITAN DEVELOPMENT AUTHORITY

Thalamuthu-Natarajan Building, 1, Gandhi Irwin Road, Egmore,  
Chennai - 600 008.

## 1. CHECKLIST to be enclosed with Planning Permission Application for a MULTI-STOREYED BUILDING

|     |   |   |          |
|-----|---|---|----------|
| 1.  | Is Form 'B' duly filled in and signed by the owner, Registered Architect or Class I Licence Surveyor, Structural Engineer enclosed?   |   | Yes / No |
| 2.  | a.  | Have 5 sets of plans been filed duly signed by Class I Structural Engineer and Registered Architect               | Yes / No |
|     | b.  | have detailed plan, elevation sectional details and site dimensions been included in each set?                    | Yes / No |
|     | c.  | Have surrounding details to a radius of 100 m been furnished in the plans?  | Yes / No |
|     | d.  | Have the existing developments / proposed developments and demolitions been properly and equitably distinguished? | Yes / No |
|     | e.  | Have the parking arrangements been properly detailed?   | Yes / No |
| 3.  | Have documents (Sale deed / Lease deed etc.,) in support of title to the property been filed?   |   | Yes / No |
| 4.  | In case the site was in existence prior to 05.08.1975 is documentary evidence furnished?  |   | Yes / No |
| 5.  | Is NO OBJECTION CERTIFICATE (if the plot has been allotted by the Tamilnadu Housing Board / Tamilnadu Slum Clearance Board / Tamilnadu Small Industries Development Corporation) enclosed? (Does not apply if sale deed in favour of the applicant has been executed by the above agencies) |   | Yes / No |
| 6.  | a.  | Is a copy of plan of the existing developments if any approved earlier, enclosed to prove their validity?         | Yes / No |
| 7.  | Is the copy of registered reconstitution deed (if two plots / site are reconstituted to one) enclosed?  |   | Yes / No |
| 8.  | In the case of Tamilnadu Housing Board, Co-operative Society plots whether original allotment order Lease cum sale agreement enclosed (If sale deed is not executed)  |   | Yes / No |
| 9.  | Has NOC from DF & RS been enclosed?   |   | Yes / No |
| 10. | Has NOC from CMWSSB been enclosed?  |   | Yes / No |
|     | a.  | For non sewerred area   | Yes / No |
|     | b.  | If the proposal contains swimming pool?   | Yes / No |
| 11. | Has NOC from Civil Aviation Department and IAF been enclosed? (If total height of the building is more than 30 m)   |   | Yes / No |
| 12. | Has the site been reclassified? If so whether Gazette copy in which the reclassification has been done enclosed?  |   | Yes / No |
| 13. | Whether Stop Work Notice / Demolition Notice by Enforcement Cell Division of CMDA given. If so the No. and date of the same to be given.  |   | Yes / No |