

CHENNAI METROPOLITAN DEVELOPMENT AUTHORITY

MEMBER-SECRETARY, REGULARISATION UNIT,

**THALAMUTHU-NATARAJAN BUILDING, NO.1, GANDHI IRWIN ROAD,
EGMORE, CHENNAI - 600 008**

SHORT TENDER NOTICE

Tender Notice No. 1/2018-2019

Dated: 12.06.2018

Form of Agreement : Project Agreement

Two Cover System

Pre-qualification document and Price bid document

For and on behalf of Chennai Metropolitan Development Authority (CMDA), the Member-Secretary, Chennai Metropolitan Development Authority, No.1 A, Gandhi-Irwin Road, Egmore, Chennai-600 008 invites application from the experienced, competent and reputed Consultant in this field who have completed similar nature of project of Preparation of Detailed Project Report on Fire Safety Management Plan for a Neighborhood / Township / Region / Institutional campus of not less than 5 Acres and should have a turnover not less than Rs.50,00,000/- in any year within the last three financial years. The Firm during the last three years, neither failed to perform on any agreement nor been expelled from any project / Agreement nor have any agreement terminated for breach.

Sl. No	Name of Work	EMD In (Rs.)	Cost of Tender Schedule Rs.	Eligibility Criteria
1.	2.	3.	4.	5.
1.	Preparation of Detailed Project Report on a Comprehensive Fire Safety Management Plan for selected central business districts and continuous building areas in Chennai Metropolitan Area	10,000/-	1,750/- (1,000 + 750)	Reputed Consultant in this field who have completed similar nature of project of Preparation of Detailed Project report on Fire Safety Management Plan for a Neighborhood / Township / Region / Institutional campus of not less than 5 Acres

Note:-

1. The request for proposal (RFP) document can be down loaded from web site www.cmdachennai.tn.gov.in from **14.06.2018 to 28.06.2018 upto 4.00 p.m.** No cost towards such down loaded forms shall be remitted. The consultants who have downloaded the RFP documents shall be solely responsible for checking these web sites for any addendum/amendment issued subsequently to the tender document till **28.06.2018 upto 4.00 p.m.** and take into consideration the same while preparing and submitting the bid document.
2. Sealed bid documents i.e. Technical and Financial bid will be received on **28.06.2018 upto 3.00 p.m.** in the office of the Member-Secretary, CMDA, No.1A, Gandhi-Irwin Road, Egmore, Chennai-600 008 and the same will be opened on **28.06.2018 at 3.30 p.m. on the same day** in the presence of tenderers and their authorized agents in the Conference Hall of CMDA at 3rd Floor, Tower-I, Thalamuthu Natarajan Maaligai, No.1, Gandhi-Irwin Road, Egmore, Chennai-8.
3. All other details such as eligibility criteria and details of tender schedules etc. are available in the Web Site www.cmdachennai.tn.gov.in
4. If the date of opening of tenders happen to be a Public Holiday, tenders will be received and opened on the next working day at the same venue and time.
5. On behalf of CMDA the Member-Secretary, CMDA reserves the right to reject any or all the tenders received without assigning any reason thereof and drop the proposal.

MEMBER-SECRETARY
CMDA, Chennai-8.

ELIGIBILITY CRITERIA

1. The consultancy firm should have been a registered firm.
2. The Bidder firm is ineligible to submit a proposal, if it or any of its constituents has been barred by any Central and / or State Govt. in India.
3. A Bidder firm should have, during the last three years, neither failed to perform on any agreement, nor been expelled from any project or agreement nor have any agreement terminated for breach.
4. The Bidder firm should have completed similar nature of project of Preparation of Detailed Project Report on Fire Safety Management Plan for a neighborhood / Township / Region / Institutional campus of not less than 5 Acres within the last 3 financial years and should have a turnover not less than Rs.50 Lakhs in any year within the last 3 financial years. Ongoing assignments will not be considered. **(Assignment along with client completion certificate only will be considered for evaluation)**
5. In case the Bidder is a Joint Venture, the Partners of the Joint Venture shall furnish a Power of Attorney as per the format given in the Annexure 4 designating one of the Partners as per the Memorandum of Understanding (MoU) as their Lead Partner (Lead Partner is one of the Joint Venture Partner) who shall technical criteria as detailed in Appendix to RFP i.e., under Relevant Experience for the firm for the Assignment & Qualification and Competence of key staff for the assignment. The authorized representative of the Partners of the Joint Venture other than the Lead Partner shall duly sign the Power of Attorney and the Lead Partner shall sign the same by way of acceptance. The Power of Attorney shall be furnished on a non-judicial stamp paper of Rs.100/- duly attested by Notary Public.
6. The applicant firm should have a minimum of 3 years experience in the field and should have well established office with CAD facility with specialized personnel in each field and the minimum annual turnover of the firm should be above Rs.50 Lakhs by way of professional receipts towards consultancy services in any one of the past 3 financial years (From April'2014 to Mar'2018).
7. The application firm, in its own name, should have a fully functional well staffed office in Chennai. Details of the area, computer hardware & software facilities, key technical personnel etc, must be furnished.
8. For all above criteria, applicant must submit proof in the form of completion certificate / testimonials of having carried out the job completely to establish, meeting the eligibility criteria.
9. Qualified / interested firm satisfying the eligibility requirements, can download RFP on all working days from the website www.cmdachennai.tn.gov.in

writing with necessary attested copies of certificates of experience in similar nature of work **from 14.06.2018 to 28.06.2018 between 10.00 AM and 4.00 PM** on payment of Rs.10,000/- (Rupees Ten thousand only) including the cost of document + tax, by way of Demand Draft (non-refundable) drawn in favour of the Member-Secretary, Chennai Metropolitan Development Authority (CMDA), Chennai – 600 008 payable at Chennai.

10. The consultants are required to simultaneously submit two separate sealed covers i.e., one cover containing the required details of their capability to undertake the work which will be opened first (including DD for 1% of the EMD amount). The second cover containing the price bid document will be opened only if the consultant is found qualified, for which the opening date will be informed later to the qualified consultant.
11. RFP document can also be made available by downloading from the web site www.cmdachennai.tn.gov.in The applicants can download RFP to submit the bid document. No cost towards RFP shall be required to be paid by those who use the forms downloaded from the designated website / internet. The Technical and Financial bid documents are to be submitted directly to the address mentioned above.
12. The Technical and Financial bid shall be addressed to the Member-Secretary, Chennai Metropolitan Development Authority, Tower-I, 2nd floor, No.1 A, Gandhi Irwin Road, Egmore, Chennai 600 008 and submitted to the Member-Secretary, CMDA, Tower-I, 2nd floor, No.1A, Gandhi Irwin Road, Chennai 600 008 on or before **3.00 P.M. on 28.06.2018** along with the EMD of Rs.10,000/- (Rupees Ten thousand only) in the form of Demand Draft in favour of the Member-Secretary, Chennai Metropolitan Development Authority (CMDA), Chennai – 8 payable at Chennai and received bid will be opened on the **same day at 3.30 P.M.** in the presence of consultants or their authorized agents present at the time of opening in the Conference Hall of CMDA at 3rd Floor, Tower-I, Thalamuthu Natarajan Maaligai, No.1, Gandhi-Irwin Road, Egmore, Chennai-8.

The Member-Secretary, CMDA, Chennai 600 008 reserves the right to reject any or all the bids received without assigning any reason there for and drop the proposal.

MEMBER-SECRETARY
CMDA, Chennai-8.