

CHENNAI METROPOLITAN DEVELOPMENT  
AUTHORITY, (ADMINISTRATION DIVISION)

Office Order No. 02/2013

Dated 21-01-2013

Sub: CMDA – ADU – Handing over of plots in the  
project sites at Maraimalai Nagar, Manali,  
Koyambedu and Sathangadu – Procedures –  
Issued.

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In supersession of the earlier orders issued, the following guidelines are issued with reference to the procedure for handing over of plots at Maraimalai Nagar, Manali, Koyambedu and Sathangadu.

On receipt of the request from the Allotment Division concerned for handing over of plots, the Assistant Planner of the Planning Division shall instruct the Plg.Asst.Gr. III /Plg. Asst. Gr. IV for preparing the sketch. The sketch prepared by PA III/PA IV shall be checked and countersigned by the Plg. Asst. Gr.I/Plg. Asst. Gr.II and the Senior Estate Officer of the Project concerned will hand over the site to the applicant in co-ordination with PA III/PAIV of the Planning Division concerned.

The demarcation of the site shall be done by the Construction Wing, CMDA. There is no change in the procedure for handing over of plots in case of Manali New Town (Phase-I) and TNHB shall continue to hand over the plots.

This order takes immediate effect.

R. VENKATESAN,  
MEMBER SECRETARY.

To

All DPs in ADU  
Senior Estate Officers  
All APs in ADU  
All PAI/PAII/PAIII/PAIV in ADU

Copy to: P.C. to MS  
P.C. to CEO  
P.C. to C.P (ADU)  
S.E., CW  
S.F.A.  
S.P. (ADU)  
P.M. (ADU)

:: TRUE COPY :: FORWARDED :: BY ORDER ::

  
ADMINISTRATIVE OFFICER.

2m  
22/1/2013